



To: All Participants, Central Valley Retiree Medical Trust

From: Board of Trustees

Re: Change in Trust Office

Date: September 1, 2020

You are a participant in the Central Valley Retiree Medical Trust (the "Trust"). Effective October 1, 2020, the Trust will have a new Trust administrative office (referred to as the "Trust Office"), which will be responsible for day-to-day operations of the Trust. Benefit Programs Administration ("BPA") will replace Vimly Benefit Solutions, Inc. ("Vimly") as the Trust Office. Please keep this Notice with your important plan documents for future reference.

BPA has been in the business of employee benefit plan administration for many years. BPA is well-qualified, and we expect a smooth transition. This notice will give you some information to help when you file claims, etc.

Active employees. No action is needed from you at this time.

Retirees/Beneficiaries. For retirees or other beneficiaries receiving benefit payments from the Trust, please note the following. Vimly will send its last set of claims payments on approximately September 16, 2020, which is 10 days earlier than the regular schedule. **Please get your claims for medical expense reimbursements to Vimly by September 11, 2020, if you want them paid in the September claims payment.** Any claims not paid in that benefit check (or ACH deposit) should be submitted to the new Trust Office, BPA, at the contact information below. If you are receiving a recurring benefit payment due to annual verification of premium, you will receive a premium verification request from BPA in December. In the meantime, your regular premium reimbursement payments will continue as usual without any action on your part. If you have claims for reimbursement of medical expenses, other than recurring premiums, you should submit those claims by the 10th of each month in order to give time for the claim to be processed and included in the next claims payment.¹

BPA will send out or deposit (if ACH) the October claims payment on approximately October 26, 2020. Claims payments will continue to be issued on approximately the 26th of each month.

You should start directing all claims, correspondence and inquiries to the new Trust administrative office starting September 25, 2020, as shown below.

Mailing Address:	Central Valley Retiree Medical Trust c/o Benefit Programs Administration 1200 Wilshire Blvd. 5 th Floor, Los Angeles, CA 90017
Phone number:	(833) 728-2747
Fax:	(562) 463-5894
Email:	centralvalley@bpabenefits.com

Please use the enclosed Data Form to update your contact information with the Trust. You can send the Data Form via mail or email using the contact information above. We expect to launch a participant portal on the Trust website soon, to provide individualized benefit and account information. Make sure your contact information is up-to-date so that you receive login instructions and other important Plan information.

¹ If additional documentation is needed, BPA will contact you and the claim may be paid in the following month.